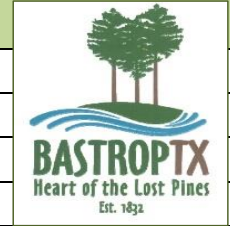


City of Bastrop

FY 2023-2024 Strategic Budget Planning Calendar

(assumes no voter approval election required)



Preparation	January 18	City Council Candidate filing period begins	
	February 14*	Last council meeting before deadline to call general election (deadline Feb 17)	
	February 17	City Council Candidate Filing period ends	
	February 27	City Council Candidate Orientation	
	March 6	Staff planning session - FY 2024 Budget Kick-off This has been eliminated	
	April 5*	Special City Council Planning Session - Comprehensive Plan, Capital Plan Review, and Fiscal Forecast Assumptions.	
	April 19*	Special City Council Planning Session - Transportation Plan, Additional Policy Objectives and Funding Alternatives. Water Master Plan update.	
	April 25*	City Council meeting - Visit Bastrop presentation of mid-year report	
	May 1	Receive preliminary notices of appraised value from Chief Appraiser	
	May 6	Election Day	
	May 9*	City Manager to present Capital Plan and Fiscal Forecast	
	May 12*	Special City Council Pre-budget Planning Session (All day) - Review Focus Areas, Management Projects/Enhancements, Affirming Tax Revenue target, Service and Service Levels, Visit Bastrop Strategic Plan review, and receive direction from City Council.	
	May 16*	Canvass Results of May 7th Election; Council to appoint a subcommittee for evaluating Community Funding	
	May 16	Community Support and Non-Special Event HOT Tourism related organization applications available at City Hall and on City's website	
	May 17	Hunter's Crossing Local Government Corporation Meeting to review budget and propose Special Assessments	
	May 23*	Council to appoint a subcommittee for evaluating Community Funding	
	Adoption	June 22	Deadline - Community Support & Non-Special Event HOT Organization applications for FY2024 Funding (5:00pm)
		July 11*	Community Support Organizations present their funding request to Council (limit 3 minutes)
July 25		Deadline for Chief Appraiser to certify rolls to taxing units	
June 10		Publish Notice of proposed Special Assessments (must be posted 15 days prior to Public Hearing)	
June 25*		Public Hearing Special Assessments for Hunter's Crossing PID; First Reading of the Amended and Restated Service and Assessment Plan.	
July 11*		Council Meeting - Second Reading of the Amended and Restated Service and Assessment Plan.	
July 27*		City Manager presents the FY 2024 Budget (considered filed with the City Secretary) - (online portal available for citizen input)	
August 9*		Meeting of the Governing Body to discuss the proposed tax rate; if proposed tax rate will exceed the No-New-Revenue Tax Rate or the Voter-Approval Tax Rate (whichever is lower), take record vote and schedule public hearing.	
August 15*		Budget Workshop - Review Proposed Budget	
August 16*		Budget Workshop#2 - Review Proposed Budget (if needed)	
Implementation	August 22*	Council Meeting - Adopt Financial, Investment, and Purchasing Policies	
	September 2	Published Notice of Budget Hearing (must be posted 10 days prior to Public Hearing); Publish Notice of Tax Rate Hearing (must be posted 5 days prior to Public Hearing)	
	September 12*	Council Meeting - Public Hearing and First Reading on Tax Rate Ordinance; Budget Public Hearing; First Reading on Budget Ordinance.	
	September 19*	Council Meeting to adopt tax rate and budget. Must adopt budget before tax rate. City Council must take a separate ratification vote to adopt any budget that will raise total property tax revenue.	
	October 1	Fiscal Year begins	
October 10*	Distribute Final FY2024 Adopted Budget Book		
October 24*	City Council meeting - Visit Bastrop presentation of FY2023 end of year report <i>(optional)</i>		
December 11	Begin FY2023 audit		
December 12*	Presentation of preliminary unaudited financial report for FY2023		

* Council Meeting